

**AUDITOR/CONTROLLER-RECORDER**

**BUDGET UNIT: SYSTEM DEVELOPMENT (SDW REC)**

**I. GENERAL PROGRAM STATEMENT**

The Systems Development fund was established to support, maintain and improve the system of recorded documents. Revenue includes fees collected pursuant to Government Code Section 27361 on legal documents. There is no staffing associated with this budget.

**II. BUDGET & WORKLOAD HISTORY**

	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>	<u>Actual 2001-02</u>	<u>Budget 2002-03</u>
Total Appropriation	625,733	1,523,641	1,775,455	12,457,832
Total Revenue	761,455	1,458,373	2,769,996	2,750,000
Fund Balance		65,268		9,707,832

Mid-year agenda item was approved by the Board on July 10, 2001, increasing appropriation and revenue for \$944,682 for the purchase, installation, and maintenance of the Recorder's imaging system.

**III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)**

**STAFFING CHANGES**

None.

**PROGRAM CHANGES**

Implementation of the Recorder's Imaging System is continuing with improvements anticipated that will extend the benefits of the new system to Public Information Fictitious Business Names and County Clerk functions. The goal is to increase efficiency and effectiveness, as well as accountability, by creating an integrated, seamless system of accounting and image management.

GROUP: Fiscal DEPARTMENT: Auditor/Controller-Recorder - Development FUND: Special Revenue SDW REC			FUNCTION: General ACTIVITY: Finance		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
<b><u>Appropriations</u></b>					
Services and Supplies	530,273	940,000	958,800	9,211,903	10,170,703
Equipment	1,103,582	459,500	459,500	1,340,500	1,800,000
Total Exp Authority	1,633,855	1,399,500	1,418,300	10,552,403	11,970,703
Operating Transfer Out	141,600	124,141	124,141	362,988	487,129
Total Appropriation	1,775,455	1,523,641	1,542,441	10,915,391	12,457,832
<b><u>Revenue</u></b>					
Micro Fees	2,769,996	1,458,373	1,458,373	1,291,627	2,750,000
Total Revenue	2,769,996	1,458,373	1,458,373	1,291,627	2,750,000
Fund Balance		65,268	84,068	9,623,764	9,707,832

## AUDITOR/CONTROLLER-RECORDER

	<b>Total Changes in Board Approved Base Budget</b>
Services and Supplies	18,800 Inflation.
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Total Appropriation Change	18,800
Total Revenue Change	-
Total Local Cost Change	18,800
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Total 2001-02 Appropriation	1,523,641
Total 2001-02 Revenue	1,458,373
Total 2001-02 Local Cost	65,268
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Total Base Budget Appropriation	1,542,441
Total Base Budget Revenue	1,458,373
Total Base Budget Local Cost	84,068

<b>Board Approved Changes to Base Budget</b>		
Services and Supplies	<u>9,211,903</u>	Development of the Recorder's imaging system.
Equipment	<u>1,340,500</u>	Continuing improvements to the Recorder's imaging system.
Transfers	<u>362,988</u>	Increase in transfers to ACR (AAA ACR) for salaries and benefits of \$342,609 and increase in amount to Library for staffing and space for County Clerk functions of \$20,359.
Total Appropriations	<u>10,915,391</u>	
Micro Fees	<u>1,291,627</u>	Increase in recording of documents.
Total Revenues	<u>1,291,627</u>	
Fund Balance	<u>9,623,764</u>	Additional fund balance were the result of closing the trust fund per GASB 33.